

TellTech Service  
333 Rockledge Road  
Mahopac, NY 10541  
Phone: (845) 519-6351  
Fax: (845) 622-3720

# Service Request



<b>Customer</b>		<b>Purchase Order Number</b>
Name: _____		
Address: _____		<b>Equipment</b>
City, State, Zip: _____		Type: _____
Contact: _____		Model: _____
Phone: _____		Serial #: _____

**Description of Request / Problem**

Machine Status:   Down       Running       Running with problems

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**List Parts that are needed**

Part Number	Description	Qty

**Rates**

Travel Rate:      \$125 per hour      Monday through Friday, 7am to 6pm  
Labor Rate:      \$185 per hour  
                         \$225 per hour all other times

All expenses invoiced at cost.

**Signature**

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_